

Chief of Staff and finance/operations executive with nearly 20 years leading across senior finance, operations, and executive governance functions in large, complex organizations. Enterprise-level responsibility for budgets up to \$605M, a \$1.7B capital portfolio, and large-scale transformation affecting core systems, governance, and organizational performance. Proven ability to stabilize operations, strengthen institutional accountability, and serve as a trusted execution partner to executive leadership.

CORE COMPETENCIES

Executive partnership, decision support & operating cadence

Strategic planning, performance management & enterprise alignment

Cross-functional program and portfolio management

Enterprise transformation, ERP/EPM & systems modernization

Budget development, forecasting & financial stewardship

Governance, policy development & board/executive support

Risk management, internal controls & compliance

Capital planning, debt management & long-range financing

PROFESSIONAL EXPERIENCE

Executive Chief of Staff to the City Manager

2023 – Present

City of Gainesville, FL

Senior advisor and operating partner to executive leadership across a 1,200-person, 23-department organization with a \$458.9M budget.

- Direct executive oversight of \$458.9M in operating and capital budgets; authored five consecutive fiscal year budget books standardizing financial narrative, policy transparency, and decision documentation
- Led governance of a \$32.4M federal recovery portfolio across 30+ projects, maintaining full compliance and audit readiness
- Drove enterprise systems transformation including Workday stabilization, Adaptive Planning (EPM) implementation, and Strategic Sourcing/CLM deployment across 23 departments
- Designed the organization's strategic planning infrastructure, executive operating cadence, and performance reporting framework
- Led governance redesign across policy lifecycle, audit response, internal controls, and cross-departmental accountability
- Oversaw five enterprise functions: Management & Budget, Communications, Human Resources, Risk Management, and Procurement/Contracts

Special Advisor to the City Manager

2022 – 2023

City of Gainesville, FL

- Built governance framework for \$32.4M ARPA program including intake, prioritization, controls, and federal compliance documentation
- Led annual strategic planning refresh, facilitating executive workshops and producing the updated plan with goals, measures, and accountable owners
- Stabilized Workday ERP post-go-live through root-cause analysis, configuration corrections, and SIT/UAT retesting to restore controls and reporting reliability
- Established the organization's policy review committee and standardized the full policy lifecycle

Finance Director

2020 – 2022

City of Gainesville, FL

Led 43-person team across accounting, treasury, payroll, budget, procurement, contracts, pensions, investments, and risk management.

- Managed \$366.2M operating and capital budget with stewardship across all core finance and risk functions
- Stabilized and advanced audit remediation following extensive external findings, closing open items through workforce realignment, process improvement, and disciplined corrective action
- Strengthened forecasting, monthly reporting, and audit readiness to improve fiscal transparency and executive decision-making

Director of Financial Services (Finance Director)

2017 – 2020

City of Hollywood, FL

Led 42-person team across accounting, payroll, and treasury operations for a \$585.2M multi-fund budget.

- Led financial services for \$585.2M in total activity including operating, capital, debt service, and enterprise funds
- Oversaw debt and treasury operations including a \$165M General Obligation Bond initiative supporting public safety, parks, infrastructure, and resiliency
- Owned finance readiness for Oracle Cloud ERP implementation – requirements, configuration, SIT/UAT oversight, and training across GL, AP, AR, cash management, fixed assets, and reporting

- Modernized legacy finance systems for accounting, payroll, and budgeting, improving cross-functional efficiency

Director, Office of Budget & Performance Improvement

2016 – 2017

City of Miami Beach, FL

Led 20-person team across budget, capital planning, internal audit, grants, and performance management.

- Led development of a \$605M operating budget and managed a \$1.7B five-year capital improvement program
- Implemented citywide performance management process with KPIs, reporting cadence, and accountability structures
- Oversaw internal audit function, grant management, and strategic planning including Commission retreat facilitation

Deputy Commerce Director, Finance & Administration

2016

City of Philadelphia, PA

- Led 15-person finance and administration division supporting a \$97.3M departmental budget across economic development programs
- Directed financial planning, procurement, contracts, payroll, HR, and IT operations

Deputy Budget Director / Assistant Budget Director

2011 – 2016

City of Philadelphia, PA — Office of Budget and Program Evaluation

- Developed the City's Annual Five-Year Financial and Strategic Plan and led the budget hearing cycle across all departments
- Led implementation of program-based budgeting system, FP&A modeling, and scenario analysis for executive decision-making
- Directed team of budget analysts in operating and capital budget examination, strengthening analytical rigor and execution discipline

Capital Budget & Program Analyst

2010 – 2011

City of Philadelphia, PA — Capital Budget Office

- Managed capital budgets and financial transactions for 12 departments supporting a \$1.5B capital program

EDUCATION

MBA, Strategic Management & International Business

Villanova University

B.S. in Economics, Operations & Information Management

The Wharton School, University of Pennsylvania

PROFESSIONAL DEVELOPMENT

Bloomberg Harvard City Leadership Initiative — Class of 2024

Drexel University — Leading for Change Fellowship

Certified Public Pension Trustee (CPPT)