

# GRACE: Strengthening our housing crisis response system

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*City of Gainesville ARPA Aid to Nonprofits Program*

## ***Alachua County Coalition for the Homeless and Hungry***

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## ***Ms. Karen Slevin***

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# Application Form

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## *Eligibility*

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### **Economic Impact\***

Has your nonprofit organization or the clients you serve suffered demonstrable negative economic impact as a result of COVID-19?

Yes

### **Location\***

Is your organization a nonprofit and located within Alachua County? (physically or principally)

Yes

### **Operating Status\***

Is your nonprofit organization active, open and operating? (in-person or virtually)

Yes

### **IRS Status\***

Is your organization legally registered, fully licensed as a 501(c)3 or 501(c)19 nonprofit (as required by applicable law), and up to date on tax payments/filings to include a valid IRS Form 990 for 2020 (or 2019) or an independently audited financial statement?

Yes

### **IRS Status Year\***

Was your organization incorporated as a nonprofit prior to January 1, 2020?

Yes

### **The Philanthropy Hub Verification\***

Is your nonprofit organization verified on The Philanthropy Hub?

Yes

## Services\*

Does your nonprofit organization provide essential human services to City of Gainesville residents who have been impacted by COVID-19? Please check all that apply:

- Food Security
- Housing
- Human & Social Services

## Other Services

If you selected 'Other' services, please provide details of how your organization serves those adversely affected by COVID-19.

## Acknowledgment

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### Project Name\*

Name of Project.

GRACE: Strengthening our housing crisis response system

### Acknowledgment\*

I understand that in order to apply for the City of Gainesville ARPA Aid to Nonprofits Program, my organization must:

- be principally based or physically located within Alachua County;
- be providing COVID-19-impacted City of Gainesville residents essential services covering medical services, congregate living safety services, food services, housing stability services, training and adult education services, child care and education services, elder care services, and mental health services;
- be active, open and operating (in-person or virtually);
- be registered as a 501(c)(3) prior to January 1, 2020;
- be fully licensed as a nonprofit (as required by applicable law), and up to date on tax payments/filings to include a valid IRS Form 990, 990-EZ, or 990-N filing no later than 2019, or an independently audited financial statement from the most recently completed fiscal year;
- be able to demonstrate the adverse impact of the COVID-19 pandemic to your organization or the clients you serve in one of the following manners:
  - incurred unplanned costs for new programming designed to assist those disparately impacted by the pandemic and its economic effects;
  - incurred unplanned costs to comply with safety and health standards and/or reopening requirements, e.g., modifying facilities for social distancing;
  - incurred unplanned costs for technology to enable virtual work; or
  - lost revenue due to pandemic-based causes, e.g., due to shutdowns, lost sponsorships, inability to hold fundraising events;
- provide a narrative explaining the impact of COVID-19 on the nonprofit's operations; and

- not have received or been approved to receive City ARPA funding via a separate initiative, project, or program.

Yes

## *Applicant/Agency Information*

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### Target Population\*

Select all that apply to indicate which population groups are directly impacted by your work.

- Adults (ages 19-64)
- Seniors (ages 65+)
- People with disabilities
- Low-income individuals/families
- Marginalized/Under-served groups

### Local Impact\*

What is your organization's impact on its constituents and the City of Gainesville community in recent years? Please quantify your responses where possible (i.e. number of people served).

GRACE is a one-stop assistance center and low-barrier emergency shelter offering permanent solutions to homelessness in Gainesville and Alachua County. We are, quite simply, on a mission to end homelessness.

Since 2014, we've developed programs and services based on best practices that have helped reduce homelessness by 47% and moved more than 2,200 people out of homelessness and into housing. We have served more than 18,400 community members in crisis. In 2021, GRACE had the honor of serving 3,500 people and moving 562 people into permanent housing. On average, 92 of every 100 people GRACE moves into housing remain housed a year later.

The GRACE campus spans 23 acres, and hosts more than a dozen different service providers to make sure people in crisis can get the help they need, when they need it. In addition to the emergency shelter, guests can access meals, physical and mental health care, veteran services, veterinary services, and assistance connecting to a wide variety of other providers, including social security, food stamps, and victim services. Cafe 131, at the heart of our campus, serves more than 150,000 meals a year and offers culinary training to more than 50 people annually.

Beyond the main campus, GRACE operates highly effective programs downtown and throughout the community. Our housing programs provide permanent housing for more than 60 people at a time, while our outreach team combs the streets of downtown Gainesville to connect unsheltered homeless individuals with housing and other services. Our new Housing Stabilization team focuses on helping newly housed individuals maintain that housing and develop skills needed to become self-sufficient.

GRACE's work has drawn local, state, and national recognition. GRACE staff have been invited to present at a wide variety of conferences and workshops, including the National Alliance to End Homelessness, the Florida Dept. of Children & Families, the Canadian Alliance for Shelter Transformation, the Southern Conference on Housing & Homelessness, the Florida Coalition to End Homelessness, the Florida Association of Counties, the U.S. Dept. of Health & Human Services, and more. The National Law Center on Homelessness & Poverty's Housing Not Handcuffs campaign featured GRACE's successful closure of Dignity Village as a promising practice. The closure also yielded a Crown Community Award for the City of Gainesville from American City & County.

**Board Chair or Authorized Person First Name\***

Jon

**Board Chair or Authorized Person Last Name\***

DeCarmine

**Board Chair or Authorized Person Title\***

Executive Director

**Hub Profile\***

Please provide link to verified profile from The Philanthropy Hub.

<https://www.thephilanthropyhub.org/organizations/grace>

**Organization Type\***

Nonprofit with 501C3 IRS Status (Other than an institution of Higher Education)

**Tax Form Information\***

Please select the tax form your organization most recently filed.

Long form 990

**Gross Revenue\***

Enter your organization's total revenue as reported on your most recently filed IRS Form 990 from no older than 2019 or independently audited financial statement from your most recently completed fiscal year.

- For IRS Form 990 enter the amount indicated on line 12
- For IRS Form 990-EZ enter the amount indicated on line 9.
- For IRS Form 990-N, enter your revenue for the corresponding fiscal year.
- For independently audited financial statement, enter the total revenue indicated.

\$4,075,363.00

**Operating Revenue\***

Organization's operating revenue for the last completed fiscal year

\$3,831,740.03

## Operating Expenses\*

Organization's operating expenses for the last completed fiscal year

\$4,070,563.17

## *Pandemic changes to your organization*

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### Pandemic-related changes to priorities and goals\*

Briefly explain how the COVID pandemic has changed your organization's priorities and goals.

The pandemic brought struggles, challenges, and - above all - innovation to the work we do at GRACE. As our community embraced the "safer at home" narrative early on in the pandemic, we realized that the promise of being safer at home was out of reach for hundreds of people in our community. How can you be safer at home if you don't have a home?

GRACE's mission is simple - to end homelessness by providing safe shelter, effective services, and permanent solutions to people without housing. But how we accomplished that mission shifted at the outset of the pandemic. We already knew housing was critical. We are a Housing First agency, with all programs focused on improving housing outcomes for vulnerable, marginalized populations in our community. After years of being housing-focused, GRACE found opportunities throughout the pandemic to further intensify our focus on housing - the only permanent solution to homelessness.

To do this, we focused on three key metrics: (1) How many people are we moving into permanent housing? (2) How long is it taking us to do this, and (3) How many people will still be housed a year later?

The focus on the above metrics highlighted opportunities to improve our processes and priorities to have a greater impact. And the shifts we made to respond to the challenges the pandemic presented have yielded improvements on each of the above metrics.

In 2021, GRACE moved 562 people into permanent housing across all programs, a new annual record for the agency. Further, we accelerated the pace at which we house people, reducing the average length of stay in emergency shelter by 70%. Five years ago, it took an average of 100 days to move someone into housing. By the end of the first year of the pandemic, we had cut that number by more than half, to 43 days. Today, through creative leveraging of local, state, and federal resources, the average time it takes to move someone from homeless to housed is 31 days. Finally, we have developed and piloted an innovative new program to increase housing retention. Our Housing Stabilization Team focuses on follow-up care for people who enter housing but still require followup support. In March 2020, our housing retention rate was 89% -- that is, 89 of every 100 people housed did not return to homelessness after a year. Initial data from the pilot Housing Stabilization project shows that, after 6 months, 98% of program participants remain stably housed.

In summary, the pandemic has galvanized our commitment to housing as many people as possible, as quickly as possible, in the most dignified and respectful ways possible. This has had an outsized impact on traditionally underserved communities. Access to safe, decent housing is more than just a solution to homelessness -- access to housing also means improvements to physical health, mental health, overall well-being, economic opportunity, and community stability.

## Pandemic-related changes to your organization's operations\*

Please describe how your operations have changed during the pandemic from a staffing and service delivery standpoint.

At the start of the pandemic, our campus went into a voluntary quarantine. We cancelled fundraising events and suspended all volunteer programs, including meal groups. Financially, this represented a loss of more than \$50,000 in community support each month. We have consistently sought an appropriate balance between keeping medically vulnerable people in a congregate shelter setting as safe as possible while still trying to provide life-sustaining services to as many other people as possible. As local transmission rates peaked, we limited shelter capacity as needed. We have worked with medical experts to stand up a COVID response lauded by U.S. Dept. of Housing & Urban Development trainers as "startlingly ahead of the curve" for emergency shelter providers.

In partnership with the GRACE Healthcare Services, the UF Mobile Medical Clinic, and the Alachua Area Medical Reserve Corps, we continue to deliver effective services while maintaining the safest environment possible during the pandemic. Individuals seeking services at GRACE receive a free COVID test weekly at the gate. Staff test twice weekly. Any GRACE guests who test positive are immediately moved into an isolation room at local motels, where GRACE continues to provide food, case management, and essential items. We have developed an internal contact tracing procedure in the shelter to immediately quarantine individuals exposed to COVID, and set up a separate quarantine shelter where those individuals can stay until we can confirm they are safe to return to the larger congregate shelter. In the past year, these partnerships have provided medical services to 662 people, administered more than 700 vaccines, filled 4,850 prescriptions, and ensured that thousands of people facing a housing crisis are not also facing a medical crisis at the same time.

And through it all, we delivered and expanded key services to thousands of people in crisis. Since March of 2020, we have provided more than 264,000 crisis services to 5,756 people. We have moved 940 people out of homelessness and into housing, established GRACE as the first pet-friendly low-barrier shelter in North Florida, and established a new national model for responding to homeless camps with the closure of Dignity Village. At a time when we've seen many of our local, state, and national institutions struggle, GRACE has emerged as a leader in the nonprofit community. We continue to deliver effective, impactful services, and strive to maintain the trust our community has placed in us to care for our most vulnerable citizens.

## *Impact*

### Description of Need as Specifically Related to Coronavirus\*

Please provide a description of how your organization continues to be impacted by the coronavirus pandemic, operationally and/or programmatically.

This proposal includes four distinct projects designed to strengthen the housing crisis response system and build capacity to improve our ability to respond to the housing crises of vulnerable populations.

Housing Stabilization Case Management Team (\$195,000 over 2 years): This proposal will fund two Housing Stabilization Case Managers (HSCM) for two years at \$18/hr, plus burden and benefits. While GRACE moves hundreds of people into housing each year, the vast majority receive no followup support due to a lack of staffing. The HSCM staff meet regularly with recently housed individuals to provide case management and

help people solve small problems so they don't become big problems. Followup care is available for the first 12 months in housing. In our six-month pilot of this program, two HSCMs served 68 individuals. For those individuals receiving services through this innovative program, the housing retention rate jumped to 98%, compared to a 92% retention rate for the control group.

**Safety Advocate (\$100,000 over 2 years):** This proposal supports the hiring of one additional member of our safety team. Safety advocates are at the vanguard of our COVID response, helping keep our guests as safe as possible during the pandemic. This position is responsible for administering COVID tests, conducting contact tracing, coordinating quarantine and isolation programs, and acting as a liaison to medical service providers on campus. Additional responsibilities include maintaining a safe, welcoming campus environment by building rapport and deescalating conflicts through the lens of trauma-informed care.

**Building renovation (\$300,000):** GRACE has run out of office space. Multiple teams currently share space, with as many as 7 people in a single office. These funds will renovate a vacant building on campus to create functional space we can use to meet with guests, hold case management meetings and trainings, and do what we do best - get people into housing. The renovation will create 18 new office spaces, meeting rooms, and training rooms, while freeing up space in existing buildings to expand medical, social, and supportive services. This will allow us to add new staff, new programs, and to leverage state and federal funds more efficiently.

**COVID reimbursement + future costs (\$80,000):** Since October 1, 2021, GRACE has incurred \$60,000 in uncompensated costs directly related to our COVID response, including costs of testing, protective gear, medical transport, staff overtime, and more. This request includes reimbursement of \$58,000 in past expenses, and \$22,000 for tests, PPE, and staff time for our ongoing response.

**Project administration (\$75,000):** Administrative costs will cover expenses related to grant tracking and invoicing, finance functions, audit costs, and general office expenses necessary to successfully meet the reporting requirements for ARPA funds.

## Population Impact\*

Indicate if your services are directed at populations that have been disproportionately impacted by the COVID pandemic. (Identify at least one category: race, gender, ethnicity, geography, income)

Homeless; elderly; people at or below 30% of area median income; racial minorities; marginalized and traditionally underserved people

## Disparity\*

What disparity does this population experience that this program addresses? Examples: home ownership, income, health, educational attainment, etc.

Access to - and ability to maintain - affordable housing; access to health care; access to food, shelter, and basic needs

## Supplemental Disparity Information

For organizations with gross revenue of more than \$1 million, show data to demonstrate existing disparities and impact of COVID on the population identified, including local data if possible. Examples of data can be related to health, socioeconomic status, housing, or factors specific to the program.

It is impossible to separate homelessness from equity. Research consistently demonstrates the impact of generational poverty, housing discrimination, incarceration, & access to health care on homelessness. These issues disproportionately impact communities of color, with clear overrepresentation in the homeless population. African Americans comprise 19% of the local population, but make up 45% of the people served at GRACE. Non-white shelter residents, at the average & median, spend longer in shelter, and are more likely to return to homelessness than their white counterparts (local data; Barrett, 2019). Housing stability & location significantly affect health care costs, access, & outcomes, as well as employment opportunities and social determinants of health (Bailey, 2020; Braveman, et al., 2011). Every additional day spent homeless brings with it the risk of new traumas, additional law enforcement contacts, lost economic opportunity, and exacerbated physical/mental health issues.

### Number of individuals served\*

Indicate the total amount of individuals who will be directly impacted by this program.

5,500

### Lost Revenue Calculation (Optional Question)

If you are requesting support for lost revenue, please complete the <https://cfncf.org/wp-content/uploads/2022/03/Lost-Revenue-Calculations.xlsx> Lost Revenue Calculation worksheet. Click here for instructions: [Lost Revenue Calculation Instructions](#).

After downloading and completing the worksheet, please submit it in Excel format.

Lost-Revenue-Calculations-1 Resubmitted.xlsx

### Budget Spreadsheet\*

Upload the program budget using the spreadsheet provided: City of Gainesville ARPA Aid to Nonprofits Program Budget Worksheet

Add line items to the budget worksheet as needed. Please be descriptive in your line items, including providing the number of items and cost per item, i.e., 2.5 FTEs @ \$75,000 each.

The worksheet should reflect/include information about other ARPA funding or other COVID- related federal funding received and/or pending. After downloading and completing the budget, please submit it in Excel format.

GRACE - ARPA Budget.xlsx

### Sustainability\*

What are the long-term strategies for funding this project/program at the end of the grant period?

Though GRACE only started in 2014, our parent 501(c)3, the Alachua County Coalition for the Homeless & Hungry, has 20+ years experience finding, securing, and managing grants to support programs and services. This proposal emphasizes immediate solutions to respond to the current crisis. As such, \$455,000 (60%) of the total request reflects one-time costs for renovations, project administration, and reimbursement of COVID

expenses. The Safety Advocate project has a primary focus of COVID response and support, and is not anticipated to extend beyond the ARPA project period.

The Housing Stabilization Case Management team is the continuation of a successful six-month pilot of the program. We will use the next two years to gather data and evaluate the effectiveness of the program. Based on the initial success of this project, we anticipate developing this model into a national best practice and using the data collected to seek additional funding from state, federal, and private sources.

## *Request Information*

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### **Purpose of Request\***

One sentence describing the purpose of your request

This proposal will strengthen the local housing crisis response system by supporting innovative programs that provide long-term housing support, housing assistance, basic needs, and other critical services to 5,500 people.

### **Amount Requested\***

Funding can be requested to cover expenses from March 3, 2021 - December 31, 2024. Please enter the total amount of your request for all years of your request.

\$750,000.00

### **Total Program Cost\***

\$5,116,828.00

### **Allocation of requested funds for previous expenses\***

Please indicate the amount of your organization's request that you plan to use for reimbursement of qualified expenses incurred from 3/3/2021-current.

\$60,000.00

### **Allocation of requested funds for year one\***

Please indicate the amount of your organization's request that you plan to use from 6/1/2022 through 6/1/2023.

\$565,000.00

## Allocation of requested funds for year two\*

Please indicate the amount of your organization's request that you plan to use from 6/2/2023 through 12/31/2024.

\$185,000.00

## Financial Review

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### Budgets to Actuals\*

Please upload three years of organizational budget to actuals (current year-to-date, plus the previous two years). You will have to combine the documents into one file to attach here.

P&L last 3 yrs (1).pdf

### Balance sheet\*

Please upload your most recent balance sheet.

-2815972962427973979balance\_sheet.pdf

### Financial oversight\*

How is your organization's board and/or finance committee evaluating the financial health of your organization? What types of financial documents do they review and how often?

GRACE has a complete set of policies and procedures that provide checks and balances to create continuity for fiscal oversight. Our Board has a standing Finance Committee that reviews financial reports monthly. These reports include a Balance Sheet; a Profit & Loss (P&L) report for the previous month, with a comparison to the previous Fiscal Year; a P&L for the Fiscal Year to Date, with a comparison to the previous Fiscal Year; and a Budget vs. Actual report.

These reports, after Finance Committee review, are provided to the Board of Directors at bimonthly meetings for review and approval.

GRACE is regularly audited or otherwise monitored for compliance for a variety of local, state, and federal programs. In the past year, we have undergone compliance monitoring from the local United Way, the Florida Dept. of Children and Families, the U.S. Dept. of Housing & Urban Development, and the U.S. Dept. of Veteran Affairs. In all cases, the monitorings revealed no issues, no findings, and no concerns. Monitoring agencies consistently find that we fully comply with all grant and contractual requirements.

Our financial practices are audited annually by Kattell & Co. Our audits for the three most recent fiscal years have been clean, revealing no deficiencies, no findings, and no concerns. This year, we underwent our first single audit, triggered due to our receipt of more than \$750,000 in federal funds. This process is substantially more involved, and evaluates not only financial compliance, but also programmatic compliance with relevant federal regulations. We are pleased to report that this, too, yielded no findings, and no concerns. Our Board of Directors review and approve our audited financial statements annually, and we distribute those financial statements to local government, foundations, and other funders annually.

## ***Confirmation and Attestation***

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### **Confirmation and Attestation 1\***

My nonprofit organization or the clients we serve were adversely affected by the COVID-19 Pandemic.

Yes

### **Confirmation and Attestation 2\***

My nonprofit organization, if approved, will use awarded City of Gainesville ARPA Aid to Nonprofits Program funding solely for the purpose of covering expenses directly related to the COVID-19 pandemic.

Yes

### **Confirmation and Attestation 3\***

I/We have not already received (and will not receive) reimbursement of any of these costs through another funding source (such as insurance or grants).

Yes

### **Confirmation and Attestation 4\***

I/We fully understand that any funding awarded under this program must be used to purchase services or products that will be used within the City of Gainesville by December 31, 2026.

Yes

### **Confirmation and Attestation 5\***

I/We fully understand that it is a Federal crime to knowingly make false statements (especially regarding the misuse of funds).

Yes

### **Confirmation and Attestation 6\***

I/We fully understand that my case file may be subject to a random audit, five (5) years after the date of closing. This audit may be conducted by the City of Gainesville, and/or another local or state nonprofit organization. I agree to fully cooperate with any of these agencies as requested.

Yes

**Confirmation and Attestation 7\***

I/We fully acknowledge that if any omissions or misrepresentations are revealed, I will be subject to immediate repayment of all assistance received.

Yes

**Confirmation and Attestation 8\***

I certify that the information contained in this application is true, complete and correct to the best of my knowledge.

Yes

**Signature\***

By entering my name below and submitting this application for financial assistance, I affirm that I read, understand, and agree to the previous statements. I am bound by all of the above statements in this application, and agree to be bound by the following terms and conditions if awarded under this program. I confirm that this application is submitted under the authority and approval of the CEO or Executive Director of my organization. Type your name below

Jon DeCarmine

**Date Signed\***

03/17/2022

***For Evaluators***

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**CFNCF Comment on Diversity\***

Are diversity policies included in board recruitment?

Yes

Board Demographics

African American/Black

2

Asian American/Pacific Islander

0

Caucasian

7

Hispanic/Latino

1

Native American/American Indian

0

Not Specified

Female

3

Male

7

Not Specified

0

Board Diversity Comments

None

## File Attachment Summary

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### *Applicant File Uploads*

- Lost-Revenue-Calculations-1 Resubmitted.xlsx
- GRACE - ARPA Budget.xlsx
- P&L last 3 yrs (1).pdf
- -2815972962427973979balance\_sheet.pdf

Girls on the Run of Alachua County

Calculation	
<b>Base Year Revenue</b> <i>(General Revenue for FY19)</i>	\$ 90,195
<b>Growth Adjustment</b> <i>(Average growth over FY17, FY18, &amp; FY19 OR 4.1%, whichever is greater)</i>	4.1%
<b>n</b> <i>(Number of months between end of FY19 and December 21, 2020: Choose from dropdown 18 for June end, 15 for October end, or 12 for December end)</i>	18
<b>Actual Generated Revenue</b> <i>(Actual general revenue from the last 12 month period before calculation date)</i>	\$ 41,554
<b>Eligible Revenue Loss</b>	\$ 99,286    \$ 54,245 *Corrected calculation

Organization

Alachua County Coalition for the Homeless and Hungry/ GRACE

Resubmitted 3/21/22

Calculation			
<b>Base Year Revenue</b> <i>(General Revenue for FY19)</i>	\$ 2,680,395		
		FY 17 -18	FY 18-19
<b>Growth Adjustment</b> <i>(Average growth over FY17, FY18, &amp; FY19 OR 4.1%, whichever is greater)</i>	20.4%		
		2,608,935	2,918,522
			8.90%
<b>n</b> <i>(Number of months between end of FY19 and December 21, 2020: Choose from dropdown 18 for June end, 15 for October end, or 12 for December end)</i>	18		
<b>Actual Generated Revenue</b> <i>(Actual general revenue from the last 12 month period before calculation date)</i>	\$ 3,831,740		
<b>Eligible Revenue Loss</b>	<b>\$ (290,637)</b>		

FY 19-20

3,845,557

31.80%

## ARPA Coronavirus Nonprofit Recovery Fund

Organization Name: GRACE / Alachua County Coalition for the Homeless and Hungry

PROJECT BUDGET	Expenditures	Other Funding Income			Total Request
	Expected Expenditures 03/03/2021 through 12/31/2024	Other ARPA Funding*	Non-ARPA Funding Received**	Total Other Funding	
Input Line Item Descriptions in this Column				\$ -	-
Housing Stabilization Case Mgr (2 FTE @ \$18/hr + Burden)	\$257,221	\$0	\$ 62,221.00	\$ 62,221.00	\$ 195,000.00
Safety Advocate (1 FTE @ \$18/hr + burden) + supplies	\$446,112	\$0	\$346,112	\$ 346,112.00	\$ 100,000.00
Building Renovation	\$ 300,000.00	\$0	\$0	\$ -	\$ 300,000.00
Reimbursement for COVID expenses	\$ 58,000.00	\$0	\$0	\$ -	\$ 58,000.00
Funding to purchase COVID tests + supplies	\$ 22,000.00	\$0	\$0	\$ -	\$ 22,000.00
Project Administration	\$ 82,250.00	\$0	\$7,250	\$ 7,250.00	\$ 75,000.00
				\$ -	-
Payroll Protection Program - General Payroll	\$394,600	\$0	\$394,600	\$ 394,600.00	-
COVID Reimbursement - Alachua County (CARES Act)	\$237,000	\$0	\$237,000	\$ 237,000.00	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
<b>TOTAL</b>	<b>\$ 1,797,183.00</b>	<b>\$ -</b>	<b>\$ 1,047,183.00</b>	<b>\$ 1,047,183.00</b>	<b>\$ 750,000.00</b>

Sources of Other Funds	Status of Funding	Amount
ESG CV2 Funds	65 % spent / End date June 30, 2022	\$ 1,831,700
City of Gainesville - Low-barrier shelter contract	Five-year contract through 2024	\$ 1,500,000
<b>Total</b>		<b>\$ 3,331,700</b>

\* Please list any APRA funding received or pending from other sources

\*\*Please include an other federal pandemic response funding received during any time period during the pandemic

## Alachua County Coalition for the Homeless and Hungry, Inc

03/16/22

## Profit &amp; Loss

Accrual Basis

October 2019 through January 2022

	Oct '19 - Sep 20	Oct '20 - Sep 21	Oct '21 - Jan 22	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4* · Contributed support</b>				
4010 · Indiv/business contribu...	364,400.41	403,240.89	222,200.07	989,841.37
4015 · 3rd Party Fundraising	6,243.85	0.00	0.00	6,243.85
4020 · Clothes Closet Income	469.60	0.00	0.00	469.60
4526 · V.A. Revenues	226,647.75	305,107.27	192,720.42	724,475.44
4540 · City Service Agreement ...	1,500,000.00	1,524,130.00	564,436.00	3,588,566.00
4551 · City-Outreach	0.00	40,200.00	53,600.00	93,800.00
4595 · Dignity Village	393,710.00	234,456.00	0.00	628,166.00
4597 · Community Foundation...	55,000.00	0.00	0.00	55,000.00
4598 · Women's Giving Circle	10,000.00	10,000.00	0.00	20,000.00
<b>Total 4* · Contributed support</b>	<b>2,556,471.61</b>	<b>2,517,134.16</b>	<b>1,032,956.49</b>	<b>6,106,562.26</b>
<b>4005 · DCF Grant Revenue</b>				
4585 · Challenge Grant Revenue	43,636.52	27,814.64	14,905.59	86,356.75
<b>Total 4005 · DCF Grant Revenue</b>	<b>43,636.52</b>	<b>27,814.64</b>	<b>14,905.59</b>	<b>86,356.75</b>
<b>4100 · Program Income</b>	<b>2,143.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,143.00</b>
<b>4520 · Federal grants</b>				
4521 · ESG-Covid	0.00	344,675.76	652,532.94	997,208.70
4522 · HUD RRH 2005	0.00	32,941.12	12,896.87	45,837.99
4525 · HUD-PSH 1702	14,009.02	0.00	0.00	14,009.02
4529 · HUD-RRH 1803	3,147.75	0.00	0.00	3,147.75
4536 · HUD PSH 1802	184,808.60	11,065.40	0.00	195,874.00
4537 · SBA PPP	286,810.00	369,711.00	0.00	656,521.00
4538 · HUD RRH 1904	11,496.26	34,262.74	0.00	45,759.00
4539 · PSH Expansion	7,600.00	119,500.00	60,078.05	187,178.05
4543 · HUD-PSH 1903	0.00	174,706.00	38,740.00	213,446.00
<b>Total 4520 · Federal grants</b>	<b>507,871.63</b>	<b>1,086,862.02</b>	<b>764,247.86</b>	<b>2,358,981.51</b>
<b>4541 · City VA Dorm Renovation</b>	<b>167,163.13</b>	<b>0.00</b>	<b>0.00</b>	<b>167,163.13</b>
<b>4542 · Wagmore Foundation</b>	<b>179,893.00</b>	<b>0.00</b>	<b>0.00</b>	<b>179,893.00</b>
<b>4900 · Donated Services</b>	<b>40,596.50</b>	<b>24,400.00</b>	<b>12,200.00</b>	<b>77,196.50</b>
<b>4901 · In-Kind Donations</b>	<b>400,064.13</b>	<b>22,151.25</b>	<b>0.00</b>	<b>422,215.38</b>
<b>5 · Earned revenues</b>				
5200 · Meal Package Reimbur...	7,351.00	2,000.00	0.00	9,351.00
5245 · PSH Tenant Payments	-12,703.34	22,365.30	7,155.00	16,816.96
5490 · Miscellaneous revenue	30,500.00	0.00	0.00	30,500.00
<b>Total 5 · Earned revenues</b>	<b>25,147.66</b>	<b>24,365.30</b>	<b>7,155.00</b>	<b>56,667.96</b>
<b>5315 · CenterState Bank Interest</b>	<b>357.63</b>	<b>418.90</b>	<b>7.29</b>	<b>783.82</b>
<b>5316 · Cares Act</b>	<b>130,612.60</b>	<b>117,917.51</b>	<b>0.00</b>	<b>248,530.11</b>
<b>888888 · Hud Match</b>	<b>0.00</b>	<b>10,676.25</b>	<b>0.00</b>	<b>10,676.25</b>
<b>Total Income</b>	<b>4,053,957.41</b>	<b>3,831,740.03</b>	<b>1,831,472.23</b>	<b>9,717,169.67</b>
<b>Gross Profit</b>	<b>4,053,957.41</b>	<b>3,831,740.03</b>	<b>1,831,472.23</b>	<b>9,717,169.67</b>
<b>Expense</b>				
<b>6000 · Salaries</b>				
<b>6100 · Administration</b>				
6101 · Director	88,269.23	79,711.55	31,538.48	199,519.26
6102 · People & Facilities Ma...	51,269.17	46,464.22	17,846.24	115,579.63
6103 · Finance Manager	0.00	49,884.70	15,830.76	65,715.46
6104 · Data Quality/SI Coordi...	0.00	4,659.59	13,846.16	18,505.75
6105 · Executive Assistant	0.00	0.00	12,631.65	12,631.65
6106 · Grants & Donor Mana...	30,413.55	40,894.28	12,307.84	83,615.67
<b>Total 6100 · Administration</b>	<b>169,951.95</b>	<b>221,614.34</b>	<b>104,001.13</b>	<b>495,567.42</b>
<b>6200 · Shelter Services</b>				
<b>6210 · Shelter Operation</b>				
6211 · Director of Shelter S...	52,576.90	40,751.83	15,384.64	108,713.37

## Alachua County Coalition for the Homeless and Hungry, Inc

03/16/22

## Profit &amp; Loss

Accrual Basis

October 2019 through January 2022

	Oct '19 - Sep 20	Oct '20 - Sep 21	Oct '21 - Jan 22	TOTAL
6212 · Adv/Leads/Overnight	641,058.58	647,852.79	223,819.61	1,512,730.98
6213 · Director of Training ...	0.00	0.00	15,759.58	15,759.58
<b>Total 6210 · Shelter Operation</b>	<b>693,635.48</b>	<b>688,604.62</b>	<b>254,963.83</b>	<b>1,637,203.93</b>
6214 · Animal Welfare Speci...	0.00	0.00	11,273.42	11,273.42
6220 · Food Service				
6221 · Kitchen Manager	40,480.71	34,050.02	14,107.60	88,638.33
6222 · Chef	23,967.16	31,836.39	18,938.68	74,742.23
6223 · Weekend Chef	10,487.15	0.00	0.00	10,487.15
<b>Total 6220 · Food Service</b>	<b>74,935.02</b>	<b>65,886.41</b>	<b>33,046.28</b>	<b>173,867.71</b>
6230 · Facilities				
6231 · Facilities Maintenan...	32,925.73	31,358.87	28,814.78	93,099.38
6230 · Facilities - Other	0.00	0.00	0.00	0.00
<b>Total 6230 · Facilities</b>	<b>32,925.73</b>	<b>31,358.87</b>	<b>28,814.78</b>	<b>93,099.38</b>
6304 · Housing Specialist	93,942.67	89,994.80	44,356.40	228,293.87
6308 · Veteran Program Man...	0.00	0.00	12,923.04	12,923.04
<b>Total 6200 · Shelter Services</b>	<b>895,438.90</b>	<b>875,844.70</b>	<b>385,377.75</b>	<b>2,156,661.35</b>
6300 · Housing Services				
6301 · Director of Housing S...	36,730.87	58,055.82	16,307.68	111,094.37
6303 · Housing Case Manager	62,634.57	82,490.19	39,059.54	184,184.30
6305 · Intake Specialist	31,796.32	8,323.76	0.00	40,120.08
6309 · Community Cares Co...	0.00	0.00	17,965.49	17,965.49
<b>Total 6300 · Housing Services</b>	<b>131,161.76</b>	<b>148,869.77</b>	<b>73,332.71</b>	<b>353,364.24</b>
6400 · Volunteer Program				
6401 · Volunteer Coordinator	40,922.24	25,375.90	2,319.80	68,617.94
6402 · Assistant Dir of Com...	0.00	11,843.67	7,362.00	19,205.67
<b>Total 6400 · Volunteer Program</b>	<b>40,922.24</b>	<b>37,219.57</b>	<b>9,681.80</b>	<b>87,823.61</b>
6500 · Advancement				
6506 · Advancement Coordi...	0.00	17,573.08	13,846.16	31,419.24
6507 · Events & Initiatives C...	0.00	0.00	14,254.40	14,254.40
<b>Total 6500 · Advancement</b>	<b>0.00</b>	<b>17,573.08</b>	<b>28,100.56</b>	<b>45,673.64</b>
6503 · Director of Advancement	67,923.17	60,390.69	21,538.48	149,852.34
6600 · Outreach				
6601 · Outreach Specialist	77,566.97	95,975.55	64,884.62	238,427.14
6602 · Outreach Program Mgr	0.00	8,307.68	16,615.36	24,923.04
<b>Total 6600 · Outreach</b>	<b>77,566.97</b>	<b>104,283.23</b>	<b>81,499.98</b>	<b>263,350.18</b>
6900 · Fringe				
6910 · Payroll Burden				
6911 · Payroll taxes	111,208.15	159,757.02	69,335.52	340,300.69
6912 · Worker's Comp	20,278.91	63,705.32	17,197.65	101,181.88
6913 · Payroll Fees	9,916.50	31,575.23	13,339.32	54,831.05
6914 · Simple IRA Match	0.00	4,372.60	8,812.69	13,185.29
6910 · Payroll Burden - Oth...	1,060.00	0.00	0.00	1,060.00
<b>Total 6910 · Payroll Burden</b>	<b>142,463.56</b>	<b>259,410.17</b>	<b>108,685.18</b>	<b>510,558.91</b>
<b>Total 6900 · Fringe</b>	<b>142,463.56</b>	<b>259,410.17</b>	<b>108,685.18</b>	<b>510,558.91</b>
6920 · Benefits	210,281.38	252,620.13	104,881.87	567,783.38
6921 · Covid-19 OT	4,299.37	0.00	0.00	4,299.37
6922 · Covid-19 Hazard Pay	85,067.45	172,118.81	120,967.52	378,153.78
6923 · Covid-19 Sick Pay	25,757.44	0.00	0.00	25,757.44
6000 · Salaries - Other	454.41	358,188.13	0.00	358,642.54
<b>Total 6000 · Salaries</b>	<b>1,851,288.60</b>	<b>2,508,132.62</b>	<b>1,038,066.98</b>	<b>5,397,488.20</b>

## Alachua County Coalition for the Homeless and Hungry, Inc

03/16/22

## Profit &amp; Loss

Accrual Basis

October 2019 through January 2022

	Oct '19 - Sep 20	Oct '20 - Sep 21	Oct '21 - Jan 22	TOTAL
6510 · Fundraising fees	200.00	1,317.16	0.00	1,517.16
6511 · Computer Lab Expenses	0.00	175.00	0.00	175.00
7450 · Accrued Leave Expense	15,628.02	7,070.35	0.00	22,698.37
7551 · Professional Fees - Fundr...	405.00	9,377.70	0.00	9,782.70
8700 · Operational Costs				
8702 · Covid Expenses	0.00	0.00	2,940.00	2,940.00
7070 · Non GRACE Direct Serv...				
7050 · RRH	36,973.17	112,171.10	38,937.24	188,081.51
7074 · PSH-Rentals Costs	93,019.32	183,756.00	60,476.32	337,251.64
7075 · Utility Payments	31,783.71	71,090.57	25,229.03	128,103.31
7070 · Non GRACE Direct Se...	56,752.36	135,450.38	119,477.90	311,680.64
Total 7070 · Non GRACE Direc...	218,528.56	502,468.05	244,120.49	965,117.10
7511 · Advertising	1,150.00	3,379.27	0.00	4,529.27
7542 · Permits & Fees	19.00	2,413.07	730.03	3,162.10
8000 · Job Training Program				
8010 · Culinary Job Training	15,804.00	15,150.00	7,870.00	38,824.00
Total 8000 · Job Training Prog...	15,804.00	15,150.00	7,870.00	38,824.00
8125 · Diversion Costs	30,033.22	45,473.30	14,190.19	89,696.71
8170 · Printing & copying	9,658.91	21,931.17	10,748.69	42,338.77
8171 · Security Cameras	0.00	1,293.36	1,837.15	3,130.51
8701 · Psychiatric Contracted ...	0.00	0.00	20,000.00	20,000.00
8710 · Waste Disposal	17,355.13	22,230.05	3,214.17	42,799.35
8711 · Pest Control	4,387.15	2,150.00	880.00	7,417.15
8713 · Maintenance				
8714 · Office Cleaning & Min...	6,229.50	8,146.60	0.00	14,376.10
8713 · Maintenance - Other	98,939.37	136,464.76	46,997.24	282,401.37
Total 8713 · Maintenance	105,168.87	144,611.36	46,997.24	296,777.47
8715 · Laundry Room Equipm...	5,714.07	5,154.54	1,738.67	12,607.28
8716 · Utilities & CAM Charges	150,967.15	140,535.96	56,074.26	347,577.37
8718 · Food	61,532.00	109,041.81	42,800.39	213,374.20
8719 · Resident & Client Suppl...	148,569.30	139,560.70	159,260.55	447,390.55
8720 · Box Truck				
8722 · Box Truck Gas	828.32	1,829.88	609.13	3,267.33
8723 · Box Truck Maintenanc...	253.41	1,386.62	66.28	1,706.31
8730 · Box Truck Insurance	3,235.68	4,574.50	767.00	8,577.18
8735 · Box Truck Tags	0.00	280.95	0.00	280.95
Total 8720 · Box Truck	4,317.41	8,071.95	1,442.41	13,831.77
8721 · Insurance	353.99	272.00	0.00	625.99
8725 · Phones/Internet	14,354.51	45,908.95	6,818.92	67,082.38
8727 · Liability Policy	18,201.10	37,400.17	1,133.65	56,734.92
8728 · Kitchen Cleaning/Paper...	24,795.95	52,091.50	13,191.05	90,078.50
8729 · In-Kind Assist. to Indivi...	400,064.13	0.00	0.00	400,064.13
8740 · Kitchen Supplies	176.96	0.00	0.00	176.96
8741 · Pet Services	43.23	738.42	477.73	1,259.38
Total 8700 · Operational Costs	1,231,194.64	1,299,875.63	636,465.59	3,167,535.86
9000 · Administrative Costs				
7540 · Professional fees	83,579.29	82,045.56	46,313.62	211,938.47
9001 · Auditing Expense	4,350.00	11,900.00	8,000.00	24,250.00
9010 · non capitalized equipm...	30,501.29	28,766.63	0.00	59,267.92
9020 · Travel	10,531.32	8,157.76	2,852.22	21,541.30
9040 · Postage, shipping, deli...	1,012.28	3,358.35	1,306.26	5,676.89
9050 · Office Expense	9,073.43	29,917.82	68,081.18	107,072.43
9055 · Donations-Improvement...	226,288.95	0.00	0.00	226,288.95
9060 · Staff development	24,702.20	20,929.89	13,919.43	59,551.52
9090 · HMIS License	200.00	0.00	0.00	200.00
9120 · Membership Fees	1,812.52	2,079.02	875.58	4,767.12

## Alachua County Coalition for the Homeless and Hungry, Inc

03/16/22

## Profit &amp; Loss

Accrual Basis

October 2019 through January 2022

	Oct '19 - Sep 20	Oct '20 - Sep 21	Oct '21 - Jan 22	TOTAL
9130 · Misc expenses	891.38	4,301.85	0.00	5,193.23
9140 · Bank Fees	547.33	2,157.88	2,308.40	5,013.61
9150 · Software	25,656.18	39,686.27	18,027.05	83,369.50
9160 · Volunteer Development	364.50	690.00	0.00	1,054.50
9170 · Certifications & Inspecti...	550.00	190.00	0.00	740.00
9180 · Employee Uniforms	2,344.17	6,591.98	1,944.71	10,880.86
9185 · Employee Supplies	134.97	0.00	0.00	134.97
9190 · Event Expenses	0.00	3,841.70	1,174.55	5,016.25
<b>Total 9000 · Administrative Costs</b>	<b>422,539.81</b>	<b>244,614.71</b>	<b>164,803.00</b>	<b>831,957.52</b>
<b>Total Expense</b>	<b>3,521,256.07</b>	<b>4,070,563.17</b>	<b>1,839,335.57</b>	<b>9,431,154.81</b>
<b>Net Ordinary Income</b>	<b>532,701.34</b>	<b>-238,823.14</b>	<b>-7,863.34</b>	<b>286,014.86</b>
<b>Net Income</b>	<b>532,701.34</b>	<b>-238,823.14</b>	<b>-7,863.34</b>	<b>286,014.86</b>

## Alachua County Coalition for the Homeless and Hungry, Inc

03/08/22

## Balance Sheet

Accrual Basis

As of January 31, 2022

	Jan 31, 22	Jan 31, 21
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
1000 · Bank Accounts		
1005 · Pex Card Account	24,351.63	15,159.03
1520 · Center State - Checking	263,338.91	216,607.27
1521 · Center State - MM	110,848.34	325,567.40
<b>Total 1000 · Bank Accounts</b>	398,538.88	557,333.70
<b>Total Checking/Savings</b>	398,538.88	557,333.70
<b>Accounts Receivable</b>		
1110 · Accounts receivable	273,365.22	172,078.10
1245 · Due From ACHA	14,650.00	18,500.00
<b>Total Accounts Receivable</b>	288,015.22	190,578.10
<b>Other Current Assets</b>		
1450 · Prepaid expenses	16,015.29	4,940.01
2121 · Employee Advances	300.00	2,327.56
4810 · Prepaid Food	4,912.00	8,523.18
<b>Total Other Current Assets</b>	21,227.29	15,790.75
<b>Total Current Assets</b>	707,781.39	763,702.55
<b>TOTAL ASSETS</b>	<b>707,781.39</b>	<b>763,702.55</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2010 · Accounts payable	37,600.85	29,813.39
<b>Total Accounts Payable</b>	37,600.85	29,813.39
<b>Other Current Liabilities</b>		
2250 · CFNCF Loan	100,000.00	0.00
2030 · Due to ACHA	0.00	2,959.42
2110 · Accrued payroll	29,317.48	0.00
2150 · Accrued Leave	59,922.35	52,852.00
<b>Total Other Current Liabilities</b>	189,239.83	55,811.42
<b>Total Current Liabilities</b>	226,840.68	85,624.81
<b>Total Liabilities</b>	226,840.68	85,624.81
<b>Equity</b>		
3010 · Unrestrict (Fund Balance)	266,369.05	505,192.19
3100 · Temporarily restrict net asset	222,770.00	222,770.00
<b>Net Income</b>	-8,198.34	-49,884.45
<b>Total Equity</b>	480,940.71	678,077.74
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>707,781.39</b>	<b>763,702.55</b>

# GRACE: Strengthening our housing crisis response system

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*City of Gainesville ARPA Aid to Nonprofits Program : Evaluation Summary*

## ***Alachua County Coalition for the Homeless and Hungry***

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Mr Jon DeCarmin  
3055 NE 28th Drive  
Gainesville, FL 32609

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O: 352-792-0800  
M: 352-212-9641

## ***Ms. Karen Slevin***

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Gainesville, FL 32609

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M: 352-219-9872

# Evaluation Summary

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## *1/1 Evaluations Complete*

**Chris Polischuck:**

**Evaluation Complete**

## *Question Group*

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### **GSG Comments\***

Please list any comments you would like for the evaluators to see when reviewing the application

**Chris Polischuck:** Per the Final Rule, under the use category of Emergency Housing Assistance are a wide variety of housing assistance services, including emergency assistance for individuals experiencing homelessness, including shelters. In addition to specific services relating to homelessness, eligible services also include assistance navigating public benefits networks, meals and mental health services, and finding permanent solutions (affordable housing). As such, these proposed services fall under several ARPA expenditure categories:

- 1.10 Mental Health Services
- 2.1 Household Assistance: Food Programs
- 3.4 Education Assistance: Social, Emotional and Mental Health Services
- 3.11 Services to Unhoused Persons
- 3.12 Housing Support: Other Housing Assistance
- 3.14 Social Determinants of Health: Community Health Workers or Benefits Navigators

In addition, since the agency calculated a demonstrated revenue loss of \$290,637, that amount would be eligible under expenditure code -

- 2.10 Aid to nonprofit organizations

### **Is Your Review Complete?\***

**Chris Polischuck:** Yes